



# **iBOS ICT Policy**

## **The aims of our school are**

- A school where teachers, staff, and students are expected to support and extend the atmosphere of respect, courtesy, the love of learning and the value of friendship that is held dear at iBOS.
- iBOS aims to develop students to become well-rounded individuals. We aim to empower our students with the best tools and resources, making them capable in following and achieving their dreams, to become valued members of our global societies, and to allow them to make a positive difference to the world, wherever they choose to progress to.
- Students leave iBOS prepared for university. They are confident, contributing and caring members of the global community and they have embraced the challenge of our specialised education. They will have gained the values that equip them to make a positive contribution

**Responsibility of: The Principal**

**Date Ratified: 02 April 2020**

**Review Date: 05 November 2020**

## **iBOS ICT Policy**

The overall aim for Information and Communication Technology is to enrich learning for all pupils and to ensure that teachers develop confidence and competence to use Information and Communication Technology in the effective teaching of their subject. Information and Communication technology offers opportunities for pupils to:

- Develop their ICT capability and understand the importance of information and how to select and prepare it.
- Develop their skills in using hardware and software to enable them to manipulate information.
- Develop their ability to apply ICT capability and ICT to support their use of language and communication.
- Explore their attitudes towards ICT, its value for themselves, others and society, and their awareness of its advantages and limitations.

Develop good Health and Safety attitudes and practice.

### **Access to the school's systems**

Students will use the school's systems for their daily lessons, and to review recordings of lessons.

Students will have their own login and accounts which they will log into our VLE (virtual learning environment) with. They are expected to protect their password and login details and not pass these on to anyone else.

The security of the VLE will be reviewed regularly and virus protection will be updated regularly.

Students must not upload any files onto the system unless requested to by their teacher.

Students will be provided with a school email which they will need to upload homework to. This email must not be used for any other purpose.

The school must be made immediately aware if a student starts to receive spam emails.

### **Security and Privacy**

Students must not pass any personal details over the schools' systems all details such as address must be kept private.

Students must not attempt to bypass or interfere with any setting on the school's systems doing so may lead to action being taken against them.

### **Monitoring**

Departmental monitoring is carried out by the analysts. There is an annual review of this policy by Monitoring is carried out in the following ways

- Informal discussion between students and teachers
- Observation by the analysts of the student's screens