



iBOS Online Etiquette and Behaviour Policy

The aims of our school are

- A school where teachers, staff, and students are expected to support and extend the atmosphere of respect, courtesy, the love of learning and the value of friendship that is held dear at iBOS.
- iBOS aims to develop students to become well-rounded individuals. We aim to empower our students with the best tools and resources, making them capable in following and achieving their dreams, to become valued members of our global societies, and to allow them to make a positive difference to the world, wherever they choose to progress to.
- Students leave iBOS prepared for university. They are confident, contributing and caring members of the global community and they have embraced the challenge of our specialised education. They will have gained the values that equip them to make a positive contribution

Responsibility of: The Principal

Date Ratified: 01 September 2020

Review Date: 01 September 2021

iBOS ONLINE BEHAVIOUR AND ETIQUETTE POLICY

At iBOS we expect high standards of behaviour. Our staff do their utmost to create and maintain a positive and happy learning environment. We make sure expectations are clear to our students and underpin this by being consistent in dealing with various behaviours

Aim

The primary aim of iBOS is to have somewhere where students want to come to learn that is our top priority.

- We create a learning environment in which all students develop their talents, and personalities in a place which is safe and secure and where learning is enjoyed
- It is sometime necessary to use sanctions which are fair and consistent to all students, equally nothing gives us more pleasure then to be able to reward our students for meeting our behaviour expectations we strive at all times to use rewards that far outweigh any sanctions
- We want to give all our students the opportunity to improve their behaviour, so we offer a stepped process to ensure they have every chance to improve
- We recognise the need to be sensitive and not put students in positions which they find uncomfortable or humiliating
- We work with our parents/carers to ensure that our policies are understood and shared with everyone

Our teachers have high expectations of students and to ensure we all know what is expected and follow a behaviour system of rewards and sanctions. We are aware that vulnerable students may need extra consideration of their circumstances considered when we are applying the school behaviour policy. Listed below are some of the groups who may require extra support

- Students who need support to learn English as an additional language (EAL)
- Students with special educational needs (SEND)
- Young carers
- Children from families under stress
- Students with mental health needs

Students at iBOS will be reminded regularly that we have a culture of communication and transparency and any causes of concern should be brought to the attention of staff immediately. In rare cases it may be that a serious incident warrants permanent exclusion. This will be at the discretion of the principal.

Rewards

It has been shown that the use of positive reinforcement is the most effective motivator, for good behaviour, therefore we make great efforts to ensure our students are rewarded for positive behaviour. We encourage and expect our students to show great respect not only to their teachers but to each other.

- Our teachers make great effort to ensure that all students receive verbal praise for their efforts
- Our reporting to parent system will highlight their positive contributions and behaviours

Unacceptable behaviours

Should behaviour, which is unacceptable be displayed, we will not be able to ignore this and must deal with it. Our staff will set clear boundaries for students to adhere to should these boundaries be breached we will have no choice but to act.

We will inform our parents prior to any disciplinary action that has to be taken. We will ensure all incidents of unacceptable behaviour are fully investigated. Examples of unacceptable behaviour are listed below

- Being rude or disrespectful to a teacher
- Disrespecting a fellow student
- Being disruptive in a lesson
- Not completing assignments
- Openly challenging a teacher
- Swearing
- Verbal abuse

We are keen to avoid conflicts, so will make it very clear to our students from day one what is acceptable and what is not.

Where a student struggles to conform to the expected behaviours we may choose to use one or more of the following strategies

- Resolution meetings to talk problems through and set expected levels of behaviour
- Meetings with parents to discuss the issue
- Parents will be sent an email or letter which they be required to acknowledge receipt of

Our support programme can be implemented to help with ongoing issues within this programme we have tools such as a behaviour contract with will be drawn up in consultation with the student and their parents. This will identify areas where improvements are required and will be reviewed regularly. We will offer various levels of support depending on how the student's behaviour progresses.

Should a student continue to behave in a disruptive manner, which interrupts their or other students learning, a further review will be conducted. At this online review there will be an opportunity for the parents to speak to the teacher or if necessary, to the principal.

At this meeting next steps will be agreed and any further support plan agreed will be put into place. For iBOS exclusion is the very last resort before any exclusion is considered the following interventions will have been implemented.

- Student behaviour support plans – designed in conjunction with students' parents
- Focus logs – parents and students will be able to view these to discuss teachers comments on students' behaviours
- Students may be asked to write a reflective account of the incident or incidents

Staff will keep detailed logs of any incidents in which students show inappropriate behaviours these may be share with parents/carers

Fixed term exclusion

If a fixed term exclusion is to be recommended the teacher will liaise with the Headteacher and pass on the evidence to support this. All exclusion letters will be emailed to the following staff: Chair of Governors, and staff involved in day to day contact with student.

iBOS is a community of teachers and students, support staff and visitors and it must at all be times be a safe place to work and visit. Students and staff are always required to treat each other with the utmost respect.

The core behaviours required at our school are:

- Arrive to lessons on time and be ready to learn
- Be polite to all staff and other students
- Obey all teachers' instructions quickly and without argument

The school's behaviour agreement

iBOS will ensure that the student is well taught and will give students every opportunity to excel. We will provide a varied and stimulating curriculum for our students. We will treat all students fairly. Our staff will offer all the support and help they are able to make our students educational journey a happy one.

We will keep parents informed on general school matters and especially regarding the progress of their child. We will respond to queries via email or phone within two working days. Our aim is to prepare our students that when they leave us, they are caring contributing members of society